

HERITAGE HILLS FIRE DISTRICT

Meeting Minutes

Heritage Hills Fire District Board Meeting
Rural/Metro Fire Department Administrative Building
490 W. Magee Road
Tucson, AZ 85704

Tuesday, May 15, 2007

Attendance: Board Members Marlene Wright, Maria Robinson and Chairman Jerry Phillips were present. Board Member White was excused. Rural/Metro's representatives Chief Pendleton and Judy Sisson.

1. **Called To Order:** Chairman Jerry Phillips called the meeting to order at 6:04 pm followed by the Pledge to the Flag.
2. **Approval of Minutes:** Board Member Wright motioned for approval of the minutes of April 17, 2007. Board Member Robinson 2nd the motion. Minutes were approved.
3. **Chief's Report:** Chief Pendleton presented the Fire Chief's report for March 2007. There were 69 calls in March. There was one call which exceeded the six minute response time which was to station tone failure.

Board Member Robinson asked for clarification for New China & KFC details in the Prevention Report. Chief Pendleton will find out and notify the Board.

Chairman Phillips asked if replacing/installing the hydrant FDC markers are the responsibility of the Fire District. Chief Pendleton said that they are and will research on their effectiveness as well as pricing and submit to the Board.

4. **Correspondence:**
 - a. Pima County Division of Elections re: official notice of election
 - b. Arizona Department of Commerce re: Financial Assistance
 - c. Arizona Department of Commerce re: Technical Assistance
5. **Budget Report:** After the last quarter payment to Rural/Metro, the balance will be approximately \$110,000. Board Member White will e-mail the board with the March report.
6. **Business:**
 - a. Rules of the Board -Chairman Phillips distributed the updated Rules of the Board. Board member Wright moved, Board Member Robinson 2nd. The Rules of the Board were accepted as written.
 - b. Capital Reserve - Board Member Wright moved, Board Member Robinson 2nd. Chairman Phillips will open a capital reserve account at National Bank.

- c. Tri-Board Update - Chairman Phillips attended the March Tri-Board meeting and will attend the 5/18 meeting as well. They're into the 13th week into mailing and have received 900 of the 1200 needed supporters. Chairman Phillips reviewed the Tri-Board's financial report. Chairman Phillips will ask Scott Butler to send a campaign packet to Maria. Board Member Wright moved to pay the Tri-Board invoice for \$905.45. Board Member Robinson 2nd the motion.
- d. 2007/2008 HHFD Budget - The Board has reviewed the letter Chief Pendleton submitted at the last Board Meeting requesting a rate increase to Rural/Metro Fire Department for 2007/07 of \$727,441.00. Chairman Phillips presented a budget scenario that would fulfill Rural/Metro's rate increase. Board Member Wright moved that the Board adopt the rate increase but is contingent on Rural/Metro providing the following information to the Board:
 - i. Subscription revenue for Station 75's area
 - ii. Average Firefighter salaryChief Pendleton agreed to provide the district with this information.

7. **Call to the Public:** No comment.

8. **Announcements:** The date for the next regular Board meeting will be Tuesday, June 19, 2007 @ 6:00 pm at Rural Metro Fire Department, 490 W. Magee. The Budget meeting has been scheduled for Thursday, May 24th at 6:00 pm at Rural Metro Fire Department, 490 W. Magee. The next Tri-Board meeting is scheduled for Friday, 5/18 @ 8:30 am at Rural Metro Fire Department, 490 W. Magee.

9. **Adjournment:** Chairman Phillips adjourned the meeting at 7:32 pm.

Submitted By: _____ Approved By: _____

Date: _____ Date: _____