

HERITAGE HILLS FIRE DISTRICT

Meeting Minutes

Heritage Hills Fire District Board Meeting
Rural/Metro Fire Department Administrative Building
490 W. Magee Road
Tucson, AZ 85704

Tuesday, July 17, 2007

Attendance: Board Members Marlene Wright, Maria Robinson, and Chairman Jerry Phillips were present. Board Member White was excused. Rural/Metro's representatives Chief Pendleton and Judy Sisson.

1. **Called To Order:** Chairman Jerry Phillips called the meeting to order at 6:04 pm followed by the Pledge to the Flag.
2. **Approval of Minutes:** Board Member Wright motioned for approval of the minutes of May 24, 2007, June 19, 2007 and June 26, 2007. Board Member Robinson 2nd the motion. Minutes were approved as written.
3. **Chief's Report:** Chief Pendleton presented the Fire Chief's report for June 2007. There were 51 emergency and 16 non-emergency calls in June. One of which exceeded the six minute response time. That run is still under investigation. Chief Pendleton will e-mail the Board the findings as soon as he receives them.
4. **Correspondence:**
 - a. Pima County re: Open Meeting Law Changes
 - b. Territorial Newspaper: Invoice for budget posting (\$82.00)
 - c. Service Contract from Rural/Metro Fire: Signature required (\$727,441.00)
5. **Budget Report:** Board Member White has not received the report from the County, but will provide the report at the next Board Meeting on August 28th.

HHFD has received a statement from LaCanada Fire District for merger investigations. Board Member Wright will add this item to the August agenda for further discussion. The Board should have received the invoice by then.

6. **Business:**
 - a. AFDA Conference: The next Conference will be held in Laughlin, January 18th thru 20th.
 - b. Board Membership: Chairman Phillips found an ad in the newspaper that Golder Ranch placed to recruit a Board Member. Chairman Phillips created a similar ad for the HHFD. Board Member Wright will edit the ad and post at posting locations as well as the library. Board Member Wright will give an update at the next Board Meeting.

- c. **Board Meeting Dates:** Currently the County's Treasury report is sent on the 18th of each month. This typically is after the monthly Board Meeting. . Board Member Wright motioned to move the Board Meetings to the 4th Tuesday of each month rather than the 3rd. Board Member Robinson 2nd the motion. Beginning August 28th, all future Board Meetings will take place on the 4th Tuesday of each month.

Board Member Robinson will check with the Board of Supervisors to see if written notification is required.

- 7. **Call to the Public:** No comment.
- 8. **Announcements:** The next regular Board Meeting will be held Tuesday, August 28th at 6:00 pm at Rural Metro Fire Department, 490 W. Magee. The next Tri-Board meeting is scheduled for Friday, 7/20 @ 8:30 am at Rural Metro Fire Department, 490 W. Magee.
- 9. **Adjournment:** Chairman Phillips adjourned the meeting at 6:57 pm.

Submitted By: _____ Approved By: _____

Date: _____ Date: _____