

HERITAGE HILLS FIRE DISTRICT

Meeting Minutes

Heritage Hills Fire District Board Meeting
Rural/Metro Fire Department Administrative Building
490 W. Magee Road
Tucson, AZ 85704

Tuesday, February 21, 2006

Attendance: Chairman Jerry Phillips, Board Members Marlene Wright and Meighan Moore were present. Rural/Metro's representatives Chris Pendleton, and Wendy Bond. Board Member Julie Hunt was excused.

Called To Order: Chairman Jerry Phillips called the meeting to order at 6:05 pm, followed by Pledge to the Flag.

1. **Approval of Minutes:** Board Member Moore motioned for approval of the Minutes of the Tri-District Study Session of January 10, 2006 and Minutes from January 17, 2006 with amendment. Board Member Wright 2nd the motion. Minutes were approved with amendment.
2. **Chief's Report:** Chief Chris Pendleton presented the Run Report for January 2006. There were three calls that exceeded the six minute response time. It was noted that the graph presented includes the calls for the previous month.

The Fire Inspection Report was presented. It was noted that there have been a number of annual inspections completed. Chief Pendleton is currently in discussion with Rural Metro Fire Prevention concerning the criteria for annual inspections. There were no fire investigations conducted.

Chief Pendleton presented a synopsis of an agreement which will be effective April 1, 2006 between Rural Metro Fire Department and Golder Ranch Fire Department. Rural Metro Fire Department will transition out of Oro Valley over the next five to seven years. Rural Metro will withdraw from Station 77 when Golder Ranch Fire Department is able to provide a four person crew for that station. Chief Pendleton explained that there will be a Mutual Aid Agreement between Rural Metro Fire Department and Golder Ranch Fire Department. If the Mutual Aid Agreement is automatic a Grid Map would be created and the dispatch department would contact one another when Mutual Aid is required. The station location for the Rural Metro Ladder Truck has not been determined at this time.

3. **Correspondence:**

- Letter from Great Arizona Development Authority outlining the requirements and application process for financial assistance for public infrastructure projects.
- An invoice from Arizona Fire District Association for the Handbook and CD Rom in the amount of \$50.
- Insurance Policy #VFIA-TR-0023546-2000 from The Mahoney Group.
- Invoice from Rural Metro Fire Department in the amount of \$91,369.69 representing the January/February/March 2006 quarterly payment.

Board Member Moore issued a check to Arizona Fire District Association in the amount of \$50. Board Member Moore also issued a check payable to Rural Metro Fire Department in the amount of \$91,369.69. The two checks were given to Wendy Bond for mailing. Chairman Phillips requested that the Insurance Policy be kept on file at Rural Metro Fire Department Administration offices.

4. **Budget Report:** Board Member Moore presented the Budget Report as of January 31, 2006. The ending Cash Balance was \$188,025.16 as of January 31, 2006.

5. **Old Business:**

A) Possible Tri-District Merger: Chairman Phillips presented a Letter of Intent and Draft Action Plan he received from Mike Treece, Chairman of La Canada Fire District. There was discussion concerning the Letter of Intent and Draft Action Plan with changes noted. Board Member Moore will make the proposed changes to the document and forward the document to Chairman Phillips prior to the next Tri-District meeting which is set for Tuesday, February 28 @ 5:30 pm at Rural Metro Fire Administration.

6. **New Business:** None to report.

7. **Call to the Public:** No comment.

Announcements: The next regular Board meeting will be held Tuesday, March 21, 2006 @ 6:00 pm at Rural Metro Fire @ 490 W. Magee Road. The Tri-District Meeting will be held Tuesday, February 28, 2006 at 5:30 pm at Rural Metro Fire @ 490 W. Magee Road

Adjournment: Chairman Phillips adjourned the meeting at 7:55 pm.

Submitted By: _____ Approved By: _____

Date: _____ Date: _____