

HERITAGE HILLS FIRE DISTRICT

Meeting Minutes

Heritage Hills Fire District Board Meeting
Rural/Metro Fire Department Administrative Building
490 W. Magee Road
Tucson, AZ 85704

Tuesday, August 15, 2006

Attendance: Chairman Jerry Phillips, Board Members Julie Hunt, Meighan White and Marlene Wright were present. Rural/Metro's representatives Chris Pendleton, and Wendy Bond.

Called To Order: Chairman Jerry Phillips called the meeting to order at 6:00 pm, followed by Pledge to the Flag.

1. **Approval of Minutes:** Board Member Wright motioned for approval of the Minutes of the Minutes from June 20, 2006, July 5, 2006 and July 25, 2006. Board Member Hunt 2nd the motion. Minutes were approved.
2. **Chief's Report:** Chief Chris Pendleton presented the Run Reports for June and July 2006. There were two calls that exceeded the six minute response time for June. One of these exceptions was not a true exception. It was a Code 2 response. There was one exception for the month of July. Dispatch did not record an on scene time. Due to technical difficulties they were not able to retrieve the actual on scene time.
3. **Correspondence:**
 - Letter from Department of Finance and Risk Management, Budget Division verifying HHFD Valuation, Operating Tax Rate, Operating Levy, FDAT and total operating proceeds. These valuations were slightly different from original figures but did not change the tax rate.
 - Letter from State of Arizona, Department of Revenue requesting information on bonded indebtedness and lease purchase contracts. Chairman Phillips responded to the letter stating that there HHFD has neither Bonded Indebtedness nor any Lease Purchase Contracts.
 - A bill from Territorial Newspapers, Inc. in the amount of \$80.82 which Chairman Phillips stated had been paid.
4. **Budget Report:** Board Member White presented the Fiscal Year 2005/2006 Budget Report. A line of credit activity is shown on the report. Board Member White is researching this entry. The ending cash balance as at the end of the 2005/2006 Fiscal Year was \$188,459.51. The ending Cash Balance was \$187,006.35 as at June 30, 2006.

5. Business:

- The AFDA Conference will be held August 25 -27, 2006. Chairman Phillips, Board Member Wright and Board Member White will attend. Chief Pendleton stated that a posting of the Conference is necessary due to the fact that a quorum of HHFD will be attending. Chief Pendleton suggested that the members of the HHFD board attend the AFDA Seminar concerning the Legislative Update for clarification of the requirements for Fire Districts to merge.
- The Minutes of the July 20, 2006 meeting of the Tri-District Board were received by Chairman Phillips. Heritage Hills Fire District has retained the legal services of Greg Good. Documentation concerning the MOU and IGA has been forwarded to Mr. Good. The next meeting of the Tri-Board will be held Thursday, August 17, 2006 @ 8:30 am, Rural Metro Fire Department, 490 W Magee. A conference call will be held with Greg Good and William Whittington.
- There was discussion concerning the open Board Member position. Board Member Hunt felt it would be helpful to have an outline of what is expected of Board Members for recruitment purposes. Chairman Phillips stated that AFDA may have a template outlining the responsibilities and expectations of Fire District Board Members.

Announcements:

- The next regular Board meeting will be held Tuesday, September 19, 2006 @ 6:00 pm at Rural Metro Fire @ 490 W. Magee Road.

Adjournment: Chairman Phillips adjourned the meeting at 6:40 pm.

Submitted By: _____ Approved By: _____

Date: _____ Date: _____