

HERITAGE HILLS FIRE DISTRICT

Meeting Minutes

Heritage Hills Fire District Board Meeting
Rural/Metro Fire Department Administrative Building
490 W. Magee Road
Tucson, AZ 85704

Tuesday, April 17, 2007

Attendance: Board Members Marlene Wright, Maria Robinson and Chairman Jerry Phillips were present. Board Member White was excused. Rural/Metro's representatives Chief Caid, Chief Pendleton and Judy Sisson.

1. **Called To Order:** Chairman Jerry Phillips called the meeting to order at 6:07 pm followed by the Pledge to the Flag.
2. **Approval of Minutes:** Board Member Wright motioned for approval of the minutes of March 20, 2007. Board Member Robinson 2nd the motion. Minutes were approved.
3. **Chief's Report:** Chief Pendleton presented the Fire Chief's report for March 2007. There were 62 calls in March. There was one call which exceeded the six minute response time which was a hold off for PCSO.

Prevention Report: Chairman Phillips asked where the Highland Park HOA is located. Chief Pendleton will find out and notify the Board.

4. **Correspondence:**
None
5. **Budget Report:** Board Member White e-mailed Judy Sisson the February 2007 budget report and will send the Board the March report when it is complete. The February 2007 beginning cash balance was \$229,359.84 and the ending is \$243,791.81.
6. **Business:**
 - a. Capital Reserve - No update to report.
 - b. Rules of the Board - The Board determined that more research needed to be done on the policy. Board Member Robinson will investigate the County's per-diem policy and fuel rates. Chairman Phillips will contact GVFD re: Insurance.
 - c. HHFD Website - The website will go live 4/17 pm. Board Member White still needs to submit her bio to Eliza Robinson @ Eliza_robinson@rmetro.com. Board Member Wright continues to work on the wording for the History page. The web address is www.heritagehillfire.org. Chief Pendleton announced that the

cost of hosting this website is negligible. Chairman Phillips agreed to pay any invoices Rural/Metro should submit in the future.

- d. Tri-Board Update – Chairman Phillips attended the March Tri-Board meeting and will attend the 4/17 meeting as well. The annexation is moving along. Chairman Phillips reviewed the Tri-Board’s financial report. Board Member Robinson will search the Northwest Explorer website for previous Tri-Board ads and distribute to the Board. Board Member Wright moved to pay the Tri-Board invoice for \$4120.07. Board Member Robinson 2nd the motion.
 - e. 2007/2008 HHFD Budget – The budget needs to be posted in July 2007. Chief Pendleton submitted a letter to Chairman Philips regarding Rural/Metro’s accomplishments for the past year proposing a contract rate for 2007/08 of \$727,441.00. Chief Pendleton will follow up with the Board and this agenda item will be carried over to the May Board Meeting.
7. **Call to the Public:** Mr. Earl Ruhnke, NRLV Fire District, notified the Board that he attended a working fire in his neighborhood and wanted to Board to know what an outstanding job the Rural/Metro Fire Department did in knocking down the fire.
8. **Announcements:** The date for the next regular Board meeting will be Tuesday, May 15, 2007 @ 6:00 pm at Rural Metro Fire Department, 490 W Magee.
9. **Adjournment:** Chairman Phillips adjourned the meeting at 6:59 pm.

Submitted By: _____ Approved By: _____

Date: _____ Date: _____